## **BASIC USER FEATURES**

### HOW TO RESIZING COPY PAPER SIZE

HOW TO RESIZING PAPER SIZE

#### AUTO RATIO FUNCTION

This section explains how to automatically select the appropriate ratio to meet the paper size when manually changing the paper tray to make a copy on paper that has a size different from the original.

#### 1. Scroll and select COPY RATIO function

Copy Ratio Auto Image	100	(25-200) % F Sligh (3%	ntly Reduce Reduction)	ОК
By Paper Size Original A3 Paper A3	B4 A B4 A	.4 B5 .4 B5	A5 A5	

2. The reduction or enlargement ratio is automatically selected based on the original size and the selected paper size.

The automatically selected ratio will appear in the ratio display.

#### MANUAL RATIO FUNCTION

This section explains how to specify any ratio when making a copy on paper that has a size different from the original or changing the image size for copying.

Copy Ratio						ОК	
Auto Image	10	0	%				
	-	+	Sligh (3%)	tly Reduce Reduction)			
By Paper Size							
Original A3	B4	A4	B5	A5			
Paper A3	B4	A4	B5	A5			
L. To use manual i	ratio, you	ı can use					
			_	to	adjust the	ratio or	manual en

2. If you want to change standard paper size to another, you can use paper size to another paper Page 1 / 2

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size.

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