## **BASIC USER FEATURES**

## How to print two sided or change paper orientation from your computer

## HOW TO PRINT TWO SIDED OR CHANGE ORIENTATION PAPER FROM YOUR COMPUTER

		Prin	ting Preferences				×
Printing Preferences	(1)						
< 👌 Main	Pa	per Source	Finishing	1 2	Layout	Job Handling	>
Favorites:							
Untitled	~	Save				Defaults	
Original Size: 8.		ut Size: 8.50 x ne as Original Size	11.00 in. Staple:	one	~		
Letter		ne as Original Size	V A No	one	~		
Orientation:		oom	Documer	nt Filing:			
A Portrait	~	Settings	None		~		
2-Sided Printing:	(3)		Color Mo	de:			
Long Edge	~		AL	utomatic	~		

1. Open your control panel printer section. Right click on your SHARP printer preferences.

2. In the main section, you can change your paper configuration before start print.

3. Go to 2-Sided settings and choose your configuration. NONE is for 1-Sided print, Long Edge is for booklet 2-Sided print and Short Edge is for tablet printing.

4. For paper orientation settings, you can choose either for Landscape or Portrait mode.

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